

## **EVERGREEN VIRTUAL ACADEMY**

NOTICE OF MEETING OF THE BOARD OF DIRECTORS  
JUNE 25, 2024, 6:30PM

Evergreen Virtual Academy Board Members are  
Hereby notified that a Regular Session of the Board  
Will be held via Zoom Webinar at

<https://evergreenvirtual-org.zoom.us/j/86346138790>

Or Telephone:

Dial (for higher quality, dial a number  
based on your current location):

US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 312 626 6799 or +1  
646 558 8656 or +1 301 715 8592

The Public has been invited to the Board Meeting with notices posted at the  
following locations:

1. FlashAlert Newswire
2. Evergreen Virtual Academy Website

## **AGENDA REGULAR SESSION AGENDA BOARD OF DIRECTORS EVERGREEN VIRTUAL ACADEMY**

### **Public Comments at Board Meetings**

EVA Board Meetings are meetings for board members that occur in public, they are not meetings of the public. Being a virtual school, meetings are held monthly online in the Zoom webinar platform. Participants have the ability to use the Q&A feature to send questions and/or comments directly to the members of the board during meetings. The webinar format permits board members to conduct their business while allowing for public interaction during portions of the meeting where it makes sense to the discussion. The public comment portion of the meeting provides an opportunity for constituents to directly address the Evergreen Virtual Academy Board of Directors.

**We encourage public comments at all regular meeting sessions (not work sessions or executive sessions) and ask that you respectfully follow the meeting guidelines below:**

- Public Comment occurs from approximately 6:45 to 7:00 p.m. at the beginning of monthly Board Regular Session meetings, which occur on the fourth Tuesday of each month.
- Each person who signs up to speak should arrive no later than 6:30 PM.
- During the 15-minute Public Comment period, each registered speaker will have up to 3 minutes in which to address the Board.
- If you have hand-outs or materials for the Board, please present them to the Board's Executive Assistant who will distribute them to the Board members after the meeting.
- The Board Chair has full discretion over the Public Comment period, including the ability to manage speaking time to allow for additional comments.
- No inappropriate comments or behavior will be tolerated. Inappropriate behavior is defined as attempting to engage individual board members in conversation, insults, obscenities or profanity, attacks against any person in their personal capacity, and/or physical violence or threat thereof.
- Try to resolve any issues with teachers, school principals, direct supervisors, Executive Director, or other school personnel before bringing the issue to the board.
- Recognize that the board does not discuss personnel matters at board meetings. Do your homework and understand the basic facts of the issue before addressing the board. Prepare an outline and be organized.

### **Process to request a speaking slot:**

- Members of the community who wish to speak to the board during the public comment period should sign up at <https://forms.office.com/r/pOJRNnuBwp> by 8am on the Monday prior to the meeting. A link to an electronic sign-up sheet will be available on the published meeting agenda. A list of speakers will be posted.
- When the board is ready, the chair will refer to the sign-up sheet and call out the names of participants that have confirmed a speaking slot.
- If more than 5 speakers sign up, those who have previously spoken within the past two board meetings will be moved to the bottom of the list, and the remaining will be randomized for the top 5.

### **Guidelines for addressing the board:**

- When your name is called, unmute your microphone and turn on your camera (optional). Speak into the microphone, giving your full name and title (only if employed at EVA).
- Remember that comments are limited to three minutes.
- Be respectful of the board when speaking.
- Be ready to respond to questions from the board if asked.
- Address your testimony to the board members, not the audience.
- The board's goal for the public comment period is to hear your concerns, comments, and opinions.

## Board of Directors

### Board Meeting Agenda – Tuesday, June 25, 2024

#### Participants:

**Voting Board Members:** Board Chair & Secretary Sandi Patrick (Term 2022-25), Treasurer Myk Herndon (Term 2021-24), Emily Dray (Term 2022-25); Doug Bragg (Term 2022-25), Ashley Chambers (Term 2023-2026), Candace Cole (Term 2023-2026)

**EVA Academic Members:** Executive Director, Jamie Stiles; Business Manager, Hallie Puncochar; Enrollment and Engagement Manager, Mindy Kramer; Director of Special Programs, Ashley Smithey; HR Director & K-8 Principal, Caitlin Klenz; High School Principal, Becky Chitkowski; Dean of Students and Academic Programs, Emily Borrego

- I. PRELIMINARY
  1. Call to Order at 6:30 pm
  2. Roll Call
  
- II. CONSENT ITEMS FOR APPROVAL
  1. Previous Meeting Minutes
  2. Approval of the Agenda
  
- III. PRESENTATION/DISCUSSION/POSSIBLE ACTION
  1. Review SY24-25 Board Calendar
  2. OSBA Summer Conference: August 9-11 in Salem
  3. Q&A with Potential Board Member Lee Lynch
  4. Adoption of the SY24-25 Budget\*
  5. Enrollment Policy\*
  6. Expanded Options Program (EOP) Policy\*

*\* Discussion items that have a possible action*

- IV. EVA TEAM TOPICS
  1. Finance Report
  2. ED Report
  3. SY23-24 End of Year Academic Report
  
- V. COMMUNICATIONS  
Public Comments Sign-up link: <https://forms.office.com/r/p0JRNnuBwp>  
During the 15 minute Public Comment period each speaker will have up to 3 minutes in which to address the Board.
  
- VI. BOARD COMMENTS
  
- VII. ADJOURNMENT